

Selection of An Agency to Conduct Site Surveys and Prepare an Online Dashboard for Water-Related Information of Gwalior City

Replies to Pre-Bid Queries

S. No.	RFP Clause	Description as per RFP	Pre-bid queries	Replies / remarks															
A	Akara Research & Technologies Pvt Ltd, Chennai																		
1	Section V – Terms of Reference 2.Scope of Work for the Selected Firm Work Package 1 – Conduct Site Surveys for Water-Related Information of Gwalior City	GPS mapping, Ground truthing and data validation	Could you please specify the exact geographical boundary of the area to be surveyed in square kilometres?	All datasets need to be prepared for the area within the Gwalior Municipal Corporation (GMC) boundary. The area of GMC is approx. 364 square kilometre (as per the GIS files shared by the city).															
2	Section V – Terms of Reference 3.Payment Schedule, Timelines and Conditions	<table border="1"> <thead> <tr> <th>S. No.</th> <th>Description</th> <th>Estimated Timelines</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Approval of work plan/ approach and methodology</td> <td>0.5 months</td> </tr> <tr> <td>2.</td> <td>Draft submission of WORK PACKAGE 1 <ul style="list-style-type: none"> Completion of primary surveys and data collection in the city After submission of datasets and survey report in the desired formats </td> <td>1.0 months upon award of contract</td> </tr> <tr> <td>3.</td> <td>Draft submission of WORK PACKAGE 2 <ul style="list-style-type: none"> Completion of digital dashboard (version 1) After submission of link to access the online dashboard </td> <td>1.5 months upon award of contract</td> </tr> <tr> <td>4.</td> <td>Final submission of WORK PACKAGE 1 & 2 After integrating the suggestions and receiving approval from NIUA/UNESCO/ Gwalior Municipal Corporation, on the <ul style="list-style-type: none"> Submission of final datasets, maps, reports Submission of final digital dashboard for Gwalior city Submission of all deliverables mentioned in the previous section </td> <td>2 months upon award of contract</td> </tr> </tbody> </table>	S. No.	Description	Estimated Timelines	1.	Approval of work plan/ approach and methodology	0.5 months	2.	Draft submission of WORK PACKAGE 1 <ul style="list-style-type: none"> Completion of primary surveys and data collection in the city After submission of datasets and survey report in the desired formats 	1.0 months upon award of contract	3.	Draft submission of WORK PACKAGE 2 <ul style="list-style-type: none"> Completion of digital dashboard (version 1) After submission of link to access the online dashboard 	1.5 months upon award of contract	4.	Final submission of WORK PACKAGE 1 & 2 After integrating the suggestions and receiving approval from NIUA/UNESCO/ Gwalior Municipal Corporation, on the <ul style="list-style-type: none"> Submission of final datasets, maps, reports Submission of final digital dashboard for Gwalior city Submission of all deliverables mentioned in the previous section 	2 months upon award of contract	Could you confirm if there will be any changes to the timeline outlined in the tender document?	The time period for this assignment shall be Two (2) Months. The contract timeline has been fixed as per the project duration. However, in case any time extension (no-cost) is required, then same may be subsequently considered only upon mutual agreement by both the parties in writing.
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				As per 14.1: Expiration of Contract - The time period shall be: 2 months
B	INRM Consultants Pvt. Ltd.			
1	Letter of Invitation at Page 3	Any queries in relation to the bid process shall be sent on email ID: procurement@niua.org prior to 25th July 2024, 17:00 hr IST and the responses will be available online by 29th July 2024.	NIUA is kindly requested to extend the deadline by at least one week so that we can modify our proposal according to the response on the queries raised by us	No change. As per RFP.
2	Section II – Data Sheet in the ITC 17.1 at Page 18	The Consultants should submit their Technical Proposal online on the link available at National Institute of Urban Affairs website https://niua.in/tenders	As of now there is no Link on the website to submit the Proposal	Links to upload Technical and Financial Bids are available on the National Institute of Urban Affairs website https://niua.in/tenders , alongside the RFP details. The Technical and Financial Bids shall be uploaded separately, on the respective links. Each file must be less than 100 MB and in the allowed file types pdf, doc, docx, ppt, or pptx.
3	Section II – Data Sheet in the ITC 10.1 at Page 17	The Technical Proposal shall comprise of Power of Attorney to sign the Proposal	NIUA is kindly requested to clarify whether Power of Attorney is required in case the Authorized Signatory is the Founder & Director of the company.	Not required in case the Authorized Signatory is the Founder & Director of the company.
4	Section III – Evaluation and Qualification at Technical Evaluation Criteria for Selection of Bidder at Team	Proposed team strength to handle this assignment and their CVs to showcase their ability to handle a large volume of work in an effective and timely manner. A team of at least two personnel deployed in the city (while	NIUA is kindly requested to clarify whether for the 2 people to be deployed in Gwalior, office space will be provided by NIUA or GMC.	The selected firm will have to make all arrangements for travel, accommodation and office space for the two personnel deployed in the city

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	Composition at Page 21	data collection and validation period). At least one personnel with required IT skills to prepare the digital dashboard.		(while data collection and validation period). No arrangements/ expenses of the consultant's team will be made by NIUA.
5	Section V – Terms of Reference 2.Scope of Work for the Selected Firm Work Package 1 – Conduct Site Surveys for Water-Related Information of Gwalior City	Collect additional relevant data from city officials, wherever required. The NIUA team and officials from the Gwalior Municipal Corporation will support in getting the necessary approvals to acquire the required data.	NIUA is kindly requested to clarify the percentage of Data available with them and the form in which that data is available so that we can assess the quantum of work and prepare the proposal accordingly	NIUA has collected around 25% of data, from secondary sources. The collected data is in the form of GIS shape files, AutoCAD, excel sheets, reports, or pdfs, etc. The selected firm shall collect all additional relevant datasets (as per RFP) from the city, using primary surveys, secondary surveys and ground validation
6	Section V – Terms of Reference 2.Scope of Work for the Selected Firm Work Package 1 – Conduct Site Surveys for Water-Related Information of Gwalior City	GPS mapping, Ground truthing and data validation	NIUA is kindly requested to clarify the percentage of Data for which ground truthing is required	Ground validation/ truthing of all the datasets is required to be undertaken by the selected firm, to ensure data accuracy and consistency
7	Section V – Terms of Reference 2.Scope of Work for the Selected Firm	GIS shapefile, report, Photographic documentation.	NIUA is kindly requested to clarify whether NIUA will provide the Photographs of data already captured by them	NIUA will share all available data with the selected firm, after signing a formal contract for engagement.

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	Work Package 1 – Conduct Site Surveys for Water-Related Information of Gwalior City			
8	Section V – Terms of Reference 2.Scope of Work for the Selected Firm Work Package 1 – Conduct Site Surveys for Water-Related Information of Gwalior City	Drainage network, classification of drain levels, existing condition of drains, Location of flooding hotspots, severity and frequency of flooding events, possible causes	NIUA is kindly requested to clarify whether in the existing data, drain levels, existing condition of drains, location of flooding hotspots, severity and frequency of flooding events, possible causes, are present or not	No, these datasets are not available with NIUA
9	Section V – Terms of Reference 2.Scope of Work for the Selected Firm Work Package 1 – Conduct Site Surveys for Water-Related Information of Gwalior City	Drainage network, classification of drain levels, existing condition of drains, Location of flooding hotspots, severity and frequency of flooding events, possible causes	NIUA is kindly requested to clarify the scale of data, whether already available data has been captured from household to the river or only for major drains	The existing available data on drainage network, is in the form of separate pdf files with the alignment of individual drains. The available data requires further consultation with the ULB officials for clarification and validation. These datasets will have to be digitised as per Section V – Terms of Reference of the RFP
10	Section V – Terms of Reference 2.Scope of Work for the Selected Firm Work Package 1 – Conduct Site Surveys	Sewer network, areas with onsite sanitation	NIUA is kindly requested to clarify whether Soak pit, septic tanks data is available in the existing data	No, these datasets are not available with NIUA

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	for Water-Related Information of Gwalior City			
11	Section V – Terms of Reference 2.Scope of Work for the Selected Firm Work Package 1 – Conduct Site Surveys for Water-Related Information of Gwalior City	Quality of groundwater, Quality of surface water bodies	NIUA is kindly requested to clarify whether for Ground water and surface water quality data is already available and the water has been tested on what all parameters	No, these datasets are not available with NIUA
12	Scope of Work for the Selected Firm at Work Package 2 – Develop A Digital Dashboard for Water-Related Information of Gwalior City at Training and Support at Page 39	Provide training sessions (2 sessions) for stakeholders and end-users	NIUA is kindly requested to clarify if NIUA will bear the costs associated with venue, meals, Training material and travel and lodging/boarding of participants as duration, location and batch size have not been mentioned in the RFP	The training will be organised for a small group of officials. The selected agency will be responsible for technical delivery of the training sessions related to the dashboard. All arrangements and participant costs, associated for organising the training sessions, will be borne by NIUA/ GMC.
C	Walter P Moore			
1	ITC 17.9	The Proposals must be submitted no later than: Date: 1st August 2024 Time: 17:00 Hrs. IST	We kindly request an extension of the deadline by two weeks, moving it to August 17, 2024	No change. As per RFP.
2	Section-3 Pre-qualification point 1	Joint Venture / Consortium/ sub-contracting is not allowed	We kindly request that you consider allowing sub-consultancy for data collection, as a significant amount of data needs to be gathered. Therefore, sub-consultancy related to data collection should be permitted.	No Joint Venture / Consortium/ sub-contracting is allowed during the bidding process. The selected firm is responsible for all the deliverables.

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3	Point-4 Team Composition	Proposed team strength to handle this assignment and their CVs to showcase their ability to handle a large volume of work in an effective and timely manner. A team of at least two personnel deployed in the city (during the data collection and validation period). At least one personnel with the required IT skills to prepare the digital dashboard.	We request that you provide detailed information on the team composition, including the qualifications and experience required for each proposed position.	<p>The team shall be able to handle the assignment, with the desired output quality, and volume of work in the stipulated time period.</p> <p>In addition to other officials, the team must have at least two personnel deployed in the city (during the data collection and validation period), and at least one personnel with the required IT skills to prepare the digital dashboard.</p>
4	Point-5	The maximum permissible budget is INR 17,00,000/- (all taxes inclusive) for a maximum period of 2 (two) months	We recognize that there is flexibility in the 2 month timeline as per our mutual agreement, but typically, dashboard development usually takes around 4 to 5 months.	<p>The time period for this assignment shall be Two (2) Months.</p> <p>The contract timeline has been fixed as per the project duration. However, in case any time extension (no-cost) is required, then same may be subsequently considered only upon mutual agreement by both the parties in writing.</p> <p>As per 14.1: Expiration of Contract - The time period shall be: 2 months</p>
5	Section V – Terms of Reference 2.Scope of Work for the Selected Firm	Any water-related other datasets, identified by NIUA/ UNESCO/ GMC, which is essential for IUWM decision-making	We understand that the client will be responsible for covering the costs associated with acquiring the necessary data.	The selected firm shall collect all relevant datasets (as per RFP) from the city, using primary surveys, secondary surveys and ground validation.

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	Work Package 1 – Conduct Site Surveys for Water-Related Information of Gwalior City			The selected firm will be responsible for covering all costs associated with acquiring the necessary data.
D	Nangia & Co LLP			
1	ITC 2.1	The method of selection is Fixed Budget Selection (FBS) with a ceiling amount of INR 17,00,000/- (including all taxes).	<p>From our extensive experience, we believe that conducting a comprehensive survey of the entire city and developing an online dashboard is not feasible within the current budget constraints.</p> <p>We respectfully suggest that the department reassess the budget to ensure the successful execution of the project. Adequate funding is crucial to cover all necessary activities, including thorough site surveys, data collection, analysis, and the development of a robust online dashboard. This would enable us to deliver high- quality results that meet the project's objectives and your expectations.</p>	No change. As per RFP.