

National Institute of Urban Affairs
1st Floor, Core 4B India Habitat Centre
Lodhi Road, New Delhi –110003

Dated: 18th February 2025

Preparation of Urban River Management Plan (URMP) for Five Cities in the State of Jharkhand

Replies to the Pre-Bid Queries

S. No.	RFP Clause	Description as per RFP	Pre-bid queries	Replies / remarks
1	ICF India Private Limited			
1.1	Section 3- prequalification and technical evaluation criteria Page no. 33, (Consultant Experience)	The Consultant/s in its last 10 years of experience should have completed at least two projects for (a), at least one project for (b), and at least one project from across (c), (d) and (e) as mentioned below: a. Urban Planning and development – two projects compulsory b. River management/planning and development – one project compulsory c. Urban waterbodies rejuvenation d. Urban bio-diversity, ecology, landscape development e. Participatory approaches in urban planning	We request you to modify the clause as: The Consultant/s in its last 15 years of experience should have completed at least two projects for (a), at least one project for (b), and at least one project from across (c), (d) and (e) as mentioned below: a. Urban Planning and development – two projects compulsory b. River management/planning and development – one project compulsory c. Urban waterbodies rejuvenation d. Urban bio-diversity, ecology, landscape development e. Participatory approaches in urban planning	No change. As per RfP
1.2	Technical evaluation criteria (1) (F) Page no. 36	Regional experience (relevant project experience in cities for which URMP to be prepared) – (10 marks for each project city) – The consultant shall demonstrate project experience (minimum one project) across (a), (b), (c), (d) and (e) as	We request the authority to relax this criteria and allow for the demonstration of project experience in any city, rather than specific experience across technical evaluation criteria (a), (b), (c), (d) and (e).	Please refer corrigendum/ addendum for the revised criteria

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	(Regional Experience)	mentioned above in any of the 5 cities for which URMP to be prepared		
1.3	Technical evaluation criteria (3) Page no. 38 (Qualification Criteria of Urban Environment Expert)	Urban Environment Expert: Minimum Qualification - Graduate in environmental engineering/planning and Postgraduate in urban environmental planning, public health engineering, environmental engineering, or related discipline.	We request you to modify minimum qualification by allowing graduation in geography or related disciplines with post-graduation in urban environmental planning, public health engineering, environmental engineering, or related discipline with extensive experience in the field.	Please refer corrigendum/ addendum for the revised Qualification Criteria of Urban Environment Expert.
1.4	Technical evaluation criteria (3) Page no. 40 Lead Researcher Eligibility Criteria	Lead Researcher (5 positions) with more than 5 years of experience in urban/environmental planning projects like master plan, city development plan, city sanitation plan, environmental management plan etc. Each planner should have at least 2 eligible assignment experience as lead researcher as mentioned in (a) Urban Development and Planning project	We request you to please relax the minimum experience to 3-5 years. Also please clarify if the lead researchers need to be posted in the assignment city.	No change. As per RfP.
1.5	Detailed Scope of Work (Part b) Page 70 AND Page 76 AND Page 77 Meetings with URMP working group	1st Meeting of the Multistakeholder URMP Working Group & 2nd Meeting of the Multistakeholder URMP Working Group & 3rd Meeting of the Multistakeholder URMP Working Group	We request you to clarify whether this meeting will be held virtually or in-person. If it's an in-person meeting, please specify who will handle the logistical arrangements. To ascertain the exact cost implications for organising these meetings, please specify the details of the support which will need to be provided by the consultants	The multistakeholder meetings to be conducted in-person. The meeting logistics to be arranged by the consultant. The budget for the same to be included as part of the financial proposal.

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1.6	Detailed Scope of Work (Part c) Page 70 Prepare baseline assessment report	Prepare baseline assessment report – data collection (primary/secondary) for conducting baseline assessment to identify gaps with regards to the 10 URMP objectives. The baseline and gaps to be presented in spatial format as well (GIS based maps).	Please specify if the secondary data such as base map and statistical data will be provided by the client, or alternatively please suggest the support which will be provided by the client in helping the consultants obtain such data.	The consultants are required to collect secondary/primary data from the relevant line departments.
1.7	Section 3 – Pre-Qualification and Technical Evaluation Criteria Page 41 Performance Bank Guarantee	The Consultant shall submit an irrevocable Performance Guarantee of 5% of the tendered amount for his proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within period specified in from the date of issue of letter or acceptance. This period can be further extended for 15 days on written request of the Consultant stating the reason for delays in procuring the Performance Guarantee to the satisfaction of the Director, NIUA. This Guarantee shall be in the form of Bank Guarantee from any of the Commercial Banks.	We request you to kindly permit the successful bidder to submit a Demand Draft in lieu of a bank guarantee against Performance Security. We are pleased to confirm that a similar model has been adopted by all the government and multilateral clients for whom we have been rendering services for several years now. Moreover, this request is being submitted since at present, we do not have any bank guarantee facility extended by our bank. Request you to kindly consider the same. We request you to kindly confirm that the arrangement between the Consultant and NIUA will be a commercial Contract, and not a grant / sub-grant, with the Consultant being allowed to charge profit on its services.	The performance security will be accepted only in the form of Bank Guarantee/ Fixed Deposit Receipt (FDR). The arrangement between the Consultant and NIUA will be a commercial contract. Please refer Corrigendum/ addendum for the revised performance security requirements.
1.8	Submission Deadline		Given the detailed scope and requirements outlined in the RFP, we seek an extension of at least 10 days beyond the current submission deadline. This additional time will allow us to conduct a more thorough assessment, ensure compliance with all	No change. As per RfP

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			requirements, and prepare a comprehensive and high-quality proposal that aligns with your expectations.	
2	INRM Consultants Pvt. Ltd.,			
2.1	Section 3 – Pre-Qualification and Technical Evaluation Criteria in the Financial Capacity at Page 34	The consultant applying as a sole applicant should have received a minimum of INR 3 Crore from professional fees in any three years during the last five financial years (FY 2019-20, 2020-21, 2021-22, 2022-2023 & 2023-2024) from consultancy services in India or Abroad.	NIUA is kindly requested to waive off the turnover criteria for MSMEs. We are a R&D oriented company based at IIT Delhi. We have been working on river management projects with IIT Delhi faculty since 2001 for government agencies and international organizations like The World Bank, UNDP, GIZ, ADB, etc.	No change. As per RfP
2.2	Section 2. Instructions to Consultants in the C. Submission, Opening and Evaluation at Page 29	The Consultant should submit hard copy of the signed Technical and Financial Proposal at: National Institute of Urban Affairs (NIUA), 1 st Floor, Core 4B, India Habitat Centre, Lodhi Road, New Delhi – 110003.	NIUA is kindly requested to waive off the hard copy submission.	No change. As per RfP
2.3	FORM TECH-5 PROFESSIONAL FEES RECEIVED BY THE CONSULTANT at Page 56	FORM TECH-5 PROFESSIONAL FEES RECEIVED BY THE CONSULTANT	We already have an Annual Turnover Certificate certified by our CA for the last five years. Can we submit the same or do we need to prepare a fresh one in the specified format.	The submission to be as per the specified format.
2.4	TECHNICAL EVALUATION CRITERIA FOR	The approach and methodology should reflect the conceptual framework proposed by the Consultant for the said	NIUA is kindly requested to clarify if the Key Experts are to be deployed full time at the	The proposed team is to be deployed at the project location as per the work plan

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	SELECTION OF CONSULTANT in C. Approach and methodology at Page 34	Scope of Work, Work Plan (BAR/PERT chart showing coherency with approach and methodology including team deployment in field) for completing the scope of work and timely submission of quality deliverables	project location. If yes, whether office space will be provided by NIUA for the same.	<p>provided in the technical proposal to achieve the mentioned scope of work.</p> <p>The extent of deployment of the team will be one of the criteria for technical evaluation.</p> <p>No office space will be provided at the project location.</p>
2.5	TECHNICAL EVALUATION CRITERIA FOR SELECTION OF CONSULTANT in 3 Team Composition at Page 40	Lead Researcher (5 positions) with more than 5 years of experience in urban/environmental planning projects like master plan, city development plan, city sanitation plan, environmental management plan etc. Each planner should have at least 2 eligible assignment experience as lead researcher as mentioned in (a) Urban Development and Planning projects	NIUA is kindly requested to clarify whether we can propose the name of same persons for both the RFPs (and Jharkhand)	Yes. Same team can be proposed for both the RfPs (Bihar and Jharkhand). If same firm emerges as top bidder in both the RfPs, only one state will be awarded.
2.6	C. Submission, Opening and Evaluation at Page 30	The Proposals must be submitted no later than 28th February 2025	NIUA is kindly requested to extend the deadline by at least two weeks so that we can modify our proposal according to the response on the queries raised by us	No change. As per RfP

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2.7	3. Detailed scope of work for the assignment at Page 70	Facilitate the formation of a “Multistakeholder URMP Working Group” at city level that would be responsible for overseeing the process of URMP preparation. The working group shall constitute officials from all fulfilling the 10 Objectives as mentioned in the URMP framework (refer expense please specify the number of participants, number of URMPs prepared by NIUA-NMCG for information on working groups meetings and their locations. constituted and its member composition).	NIUA is kindly requested to clarify whether NIUA will organize the stakeholder consultations and bear the costs associated with travel, boarding, lodging, meals, venue and workshop the relevant city/district/state departments that are responsible for material. If these meetings are to be organized by us at our own expense please specify the number of participants, number of meetings and their locations.	The consultants are required to conduct the multi-stakeholder meetings (involves mostly local stakeholders) and factor the budget for meeting logistics in their financial proposal. As per the RFP, three meetings of the working group needs to be conducted. The location of the meeting would be within the URMP city.
2.8	List of Maps/Information (indicative) from Page 72-76	Base Map, Urban Sprawl map, Activity mapping, Landcover change, Wastewater treatment infrastructure, Sanitary infrastructure, Solid waste management, Monitoring of drains, Pollution hotspots, Map of waterbodies, Riparian Buffer map, Treated Used water Reuse Map, Drainage map, Riverfront Areas map, Proposed riverfront development areas map, River Economy map and Avenues of citizen engagement	NIUA is kindly requested to clarify whether the data will be provided by NIUA or it is to be collected from secondary sources. Is there a requirement to collect data through field surveys. Also kindly specify the spatial and temporal resolution For each data set.	The required data to be collected from secondary sources (including open source data and data from various line departments at state/city level) shall be responsibility of the consultant. Wherever necessary, data shall be collected/validated through primary surveys. The spatial and temporal resolution for each dataset will vary depending on the specific data type and project requirements.

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2.9	Indicative Outputs, 1 - Regulation of Activities in Floodplain at Page 72	River floodplain analysis – permissible activities, areas of concern	NIUA is kindly requested to clarify whether flood plains are already defined for different return periods. If not, are the flood plains to be demarcated through hydrodynamic modelling.	<p>The flood plain demarcation may not be available for all the URMP cities. This information can be obtained from secondary sources or concerned departments.</p> <p>In cases where floodplain is not demarcated, specific provisions mentioned in NFT orders, state policies/guidelines/building bye-laws will be applicable.</p>
2.10	Indicative Outputs, 2 - Pollution Free River at – Page 72 framework)	River water quality, Net Dissolved Oxygen Score (to derive URMindex) DO of river at entry and exit locations (city boundary) (refer URMP framework)	NIUA is kindly requested to clarify whether this data is already available with NIUA.	The data needs to be collected by the Consultant from secondary/primary source.
2.11	Indicative Outputs, 4 - Enhancing Riparian Buffer at Page 73	Riparian Buffer Score (to derive URMindex) - refer URMP framework	NIUA is kindly requested to clarify whether river cross sections to be taken by the consultant or not. If yes, specify the stretch of the river and its buffer zone.	No river cross sections are to be taken, however the river edge/riparian buffer profiling needs to be done as per city context.
2.12	Indicative Outputs, 6 – Maximum Good Quality Return Flow at Page 74	Groundwater management (monitoring of groundwater levels and quality, trend analysis, groundwater recharge potential)	NIUA is kindly requested to clarify whether data will be from CGWB or to be monitored by the consultant through piezometers.	The consultants to rely on secondary data from CGWB or other relevant available sources.
2.13	4. Payment Schedule and Conditions,	Submission of raw data files, pictures, working files, GIS shape files etc.	NIUA is kindly requested to clarify whether hard copies of maps to be provided. If yes, specify the number of copies and their sizes.	The maps included as part of the report are to be provided in hard copy format. Other

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	Timeline for submission of deliverables and Payment Schedule at Page 79			maps can be provided in soft copy as specified in payment schedule/deliverables
2.14	4. Payment Schedule and Conditions, Timeline for submission of deliverables and Payment Schedule at Page 79	Mobilise team and prepare inception report, Baseline assessment report (draft), Conduct 2 nd Multistakeholder URMP Working Group Meeting and Final Baseline Assessment Report, Draft URMP, conduct 3 rd Meeting of the Multistakeholder URMP Working Group and prepare Final URMP Report	NIUA is kindly requested to clarify on the number of copies for each report.	One copy of each report in hard copy as specified in payment schedule/deliverables
3	IBI GROUP INDIA PRIVATE LIMITED			
3.1	General		Please confirm that parent firm's project experience that could bring international experience may be considered for the project experience.	The parent firm's project experience of international projects can be considered provided the parent firm and its international subsidiary is part of the consortium/JV.
3.2	Pg 39, TECHNICAL EVALUATION CRITERIA FOR SELECTION OF CONSULTANT	The technical proposal shall be evaluated on the basis of the consultant's experience, its understanding of the terms of reference (ToR), proposed methodology and workplan; and the experience of key personnel assigned by the consultant for delivering the scope of work.	For the position of Urban Bio-diversity/Ecology Expert - We request the authority to kindly allow alternative degrees as Post graduation in Landscape Architecture/ Urban planning / Urban design with relevant experience.	No change. As per RfP.

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3.3	Pg 57, Form TECH 6	Form TECH-6: a brief outline of the recent experience of the Consultant that is most relevant to the assignment. In the case of a joint venture, information on similar assignments shall be provided for each partner. For each assignment, the outline should indicate the names of the Consultant's Key Experts and Sub-consultants who participated, the duration of the assignment, the contract amount (total and, if it was done in a form of a joint venture or a sub-consultancy, the amount paid to the Consultant), and the Consultant's role/involvement.	Please relax the completed previous similar projects criteria from 7 years to 10 years.	Please refer corrigendum/ addendum for the revised criteria.
3.4	Pg 70, 3a	The consulting firm is responsible for providing the following services for the preparation of the Urban River Management Plan for each of the city as mentioned above (involving the following key steps)	Facilitate formulation of Multistakeholder URMP Working Groups at city level. We understand that Municipal corporation/ council shall be the nodal agency for URMP preparation and providing all the support to the consultants. Municipal Commissioner shall be the Chairperson of the URMP working group and will assign a nodal person to coordinate with the consultant. Please confirm.	The understanding is correct. However, the chairperson of the working group shall be identified by the city and may differ from city to city.
3.5	Pg 71, 3c		Prepare baseline assessment report, We assume that there is no primary survey to be conducted as part of this assignment, No GIS mapping & updates to data is expected, on-ground validation & verification is excluded from this scope. Primary data would involve reconnaissance visits within the city & the	The consultant is expected to collect existing spatial data from the ULBs for base map preparation. However, in absence of digitized data, the same needs to be generated.

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			spatial data (in GIS formats) would be shared by the respective local bodies that would be used to create the URMP document. Please confirm. This is a critical clarification as the consultant fee allocated do not justify this expansive nature of task to be undertaken for each city. We also assume that every city has spatial data in GIS formats. Please confirm.	
3.6	Pg 76, 3b, d, h		Please confirm that the working group meetings would be convened by the city officials (nominated to chair the working group). Consultants to facilitate these meetings only.	The URMP Working Group meeting will be convened by the Chairman/Chairperson of the working group. The consultant's responsibilities include: a. Setting the meeting agenda b. Coordinating with working group members. c. Facilitating the meeting including arrangement for the meeting logistics.
3.7	Pg 78 (Box Information)	NIUA shall conduct an orientation program (2-3 days) at New Delhi for the consulting firm selected.	Since it's an FBS, with very limited fee, please consider reimbursing travel expenses for the orientation programme as well.	The justified travel reimbursements for orientation programme shall be done by the client (NIUA), as per NIUA's travel policy.
3.8	Pg 70. 4.	Payment Schedule and Conditions	Please include a possibility of revising the fee for any time extension, under mutually agreeable terms.	No change. As per RfP
3.9	Pg 71.		Please consider a revision in payment schedule. 1. Mobilization - 20% (no change) 4. Final Baseline Assessment - 30% (no change) 4. Draft URMP - 30% 5. Final URMP - 20%	No change. As per RfP

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			Sharing of raw data to be included in the Final URMP Stage	
3.10	Other		We request for an extension of two weeks on the proposal submission date.	No change. As per RfP
4	Nangia-Anderson LLP			
4.1	Section 43.1 Page 108	The Contract price is: INR 1,35,00,000/- Rupees One Crore Thirty Five Lakhs only, inclusive of all applicable taxes, duties and fees.	The contract price is inclusive of GST; further clarification is needed.	Yes. The contract price is inclusive of GST.
4.2	Section 3 Page 34	Firm Credentials (40% weightage – total marks 600) Experience in similar assignments and studies – Completed and Ongoing (on-going projects will be considered only if more than 80% professional fees/assignment value received).	We request that the authority revise the clause to read: ‘Experience in similar assignments and studies – Completed and Ongoing (on-going projects will be considered only if more than 60% professional fees/assignment value received).	No Change. As per RfP.
4.3	Section 3 Page 35	The Consultant should have completed a minimum of 4 eligible assignments – two compulsory assignments as per (a), one compulsory assignment as per (b) and rest one assignment from (c), (d) and (e) as per the following:	We request that the authority revise the clause to read: ‘The Consultant should have completed/ongoing a minimum of 4 eligible assignments – two compulsory assignments as per (a), one compulsory assignment as per (b) and rest one assignment from (c), (d) and (e) as per the following:	No Change. As per RfP.
4.4	Section 46.2.2 Page 102	The Lump-Sum Instalment Payments. The Client shall pay the Consultant within sixty (60) days after the receipt by the Client of	The payment milestones are clearly defined on page 79. Please explain the lump-sum instalment payment. Is it	Lumpsum instalment payment shall be paid in accordance to the payment schedule on page 79 of the RfP document.

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		the deliverable(s) and the cover invoice for the related lump-sum instalment payment. The payment can be withheld if the Client does not approve the submitted deliverable(s) as satisfactory in which case the Client shall provide comments to the Consultant within the same sixty (60) days period. The Consultant shall thereupon promptly make any necessary corrections, and thereafter the foregoing process shall be repeated	different from the payment schedule?	
4.5	Page 102 Section 47	If the Client had delayed payments beyond fifteen (15) days after the due date stated in Clause GCC 46.2.2, interest shall be paid to the Consultant on any amount due by, not paid on, such due date for each day of delay at the annual rate stated in the SCC.	What interest rate shall prevail under this clause.	The interest paid shall be 5.5% per annum, to be paid on the actual days of the delay.
4.6	Page 107 Section 23.1	The following limitation of the Consultant's Liability towards the Client can be subject to the Contract's negotiations: "Limitation of the Consultant's Liability towards the Client: (a) Except in the case of gross negligence or willful misconduct on the part of the Consultant or on the part of any person or a firm acting on behalf of the Consultant	We request the authority to rephrase it as The following limitation of the Consultant's Liability towards the Client can be subject to the Contract's negotiations: "Limitation of the Consultant's Liability towards the Client: (a) Except in the case of gross negligence or willful misconduct on the part of the Consultant or	No Change. As per RfP.

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		<p>in carrying out the Services, the Consultant, with respect to damage caused by the Consultant to the Client’s property, shall not be liable to the Client: (i) for any indirect or consequential loss or damage; and (ii) for any direct loss or damage that exceeds one time the total value of the Contract; (b) This limitation of liability shall not (i) affect the Consultant’s liability, if any, for damage to Third Parties caused by the Consultant or any person or firm acting on behalf of the Consultant in carrying out the Services; (ii) be construed as providing the Consultant with any limitation or exclusion from liability which is prohibited by the “Applicable Law” in India.</p>	<p>on the part of any person or a firm acting on behalf of the Consultant in carrying out the Services, the Consultant, with respect to damage caused by the Consultant to the Client’s property, shall not be liable to the Client: (i) for any direct loss or damage that exceeds one time the total value of the Contract; (b) This limitation of liability shall not (i) affect the Consultant’s liability, if any, for damage to Third Parties caused by the Consultant or any person or firm acting on behalf of the Consultant in carrying out the Services; (ii) be construed as providing the Consultant with any limitation or exclusion from liability which is prohibited by the “Applicable Law” in India.</p>	
4.7	Page 107 Section 24.1	<p>The insurance coverage against the risks shall be as follows: (a) Professional liability insurance, with a minimum coverage of one times the value of the contract; (b) Third Party motor vehicle liability insurance in respect of motor vehicles operated in the Client’s country by the Consultant or its Experts or Sub-consultants, with a minimum coverage as per the latest Amended Motor</p>	<p>We request the authority to delete this clause.</p>	<p>No change. As per RfP.</p>

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		Vehicles Act, India (c) Third Party liability insurance, with a minimum coverage of one times the value of the contract; (d) Employer’s liability and workers’ compensation insurance in respect of the experts and Sub-consultants in accordance with the relevant provisions of the applicable law in the Client’s country, as well as, with respect to such Experts, any such life, health, accident, travel or other insurance as may be appropriate; and (e) Insurance against loss of or damage to (i) equipment purchased in whole or in part with funds provided under this Contract, (ii) the Consultant’s property used in the performance of the Services, and (iii) any documents prepared by the Consultant in the performance of the Services.		
4.8	Section 33 Page 98	The Consultant shall provide appropriate sensitization to the Experts on social aspects of the Contract, including on prohibition of SEA and SH. The Consultant shall provide training on SEA and SH, including its prevention, to any of its Experts who has a role to supervise other Experts	We request the authority to delete this clause.	No change. As per RfP.

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4.9	New clause	The RFP does not include the cost of any travel or accommodation.	We assume that the consultant's travel costs, whether incurred within the city or outside it, will be borne by the authority.	NIUA shall reimburse only travels and logistics related to the orientation training program. All other project related costs for travel, accommodation, etc. shall be borne by the consultant.
4.10	New clause	The RFP does not include a workstation for the consultant.	We assume that the consultant will be stationed at the NIUA office location.	NIUA shall not provide any office/space to the consultants.
5	Athena Infonomics			
5.1			Will the technical evaluation be conducted only for the lead firm, or will the experience of the entire consortium be considered and evaluated?	Experience of the entire consortium will be jointly considered for technical evaluation.
5.2			Given that river management is a broad domain, could you please specify the key components you are focusing on under this RFP?	Please refer to the RfP document - Section 7: Terms of Reference and the links for key reference documents provided in the section.